

R E S T R I C T E D

HEADQUARTERS
PENINSULAR BASE SECTION
MEDITERRANEAN THEATER

Office of the Theater Chief Surgeon
APO 782 US Army

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CIRCULAR LETTER No.11

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SECTION I - REPORT OF NURSES

1. Paragraph 1, Section XI, Report of Nurses, Circular Letter Number 3, Office of the Theater Chief Surgeon, dated 20th February 1946, is hereby rescinded and the following substituted therefor:

"A report of Nurses will be submitted each month through Medical Technical Channels to this office. The report should be prepared by the Hospital Chief Nurse and submitted in triplicate to the Commanding Officer of the Hospital concerned. The Hospital Commander will review the report, add such additional information as he may desire, and forward by first indorsement, in duplicate, to this office so as to arrive not later than the fifth of the succeeding month.

SECTION II - ADMISSION AND DISPOSITION SHEET

2. Reference Section XIV, Admission and Disposition Report, Circular Letter Number 3, Office of the Theater Chief Surgeon, MTOUSA, dated 20th February 1946, add the following as paragraph 3.

"Change in Admission and Disposition Recapitulation Table. Per authority War Department Cable, Reference Number C 44881, effective immediately, an additional line (4) will be required on each Admission and Disposition Report. This line will read, "ATTACHED FROM ORGANIZATION RECEIVING STATION HOSPITAL CARE." The table as heretofore required may be found in WD Circular 14, 1945. The addition is necessary to make entries

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opposite ATTACHED UNASSIGNED and ATTACHED FROM OTHER ORGANIZATIONS agree with the morning report entries."

SECTION III - OBSTETRICAL DRUGS HANDLED AS NARCOTICS

3. Ergot, Ergotrate, Obstetrical Pituitrin and like substances are interpreted to be potent poisons and will be handled in the same manner as narcotics. (In reference to Narcotic Registers, see paragraph 5, Section IV, Miscellaneous Hospital Administrative Procedures, Circular Letter Number 4, Office of the Theater Chief Surgeon, MTOUSA, dated 11 March 1946.)

SECTION IV - ANNUAL DENTAL SURVEY

4. The attention of all Dental Officers in this Theater is invited to paragraph 3 c, AR 40-510, dated July 31, 1942, reproduced below which requires an Annual Dental Survey be made on all enlisted personnel.

"Paragraph 3 c, AR 40-510, dated July 31, 1942 - Surveys to Determine. An annual dental survey will be made of all enlisted men at stations or in commands which are regularly attended by a Dental Officer. This survey will be made between January 1st and June 30th. Special Dental surveys will be made when indicated by local conditions. Report of dental surveys will be rendered as prescribed in AR 40-1010."

5. The annual dental survey of enlisted men in this theater will be made by responsible Dental Officers prior to 1st July 1946. Medical officers in charge of dispensaries that do not have Dental Officers assigned will take the necessary steps to have all enlisted persons of all units receiving Dispensary Service at their Dispensary examined by a Dental Officer. In these cases, the Medical Officer should contact the Senior Dental Officer in his respective area command who will make final arrangements.

SECTION III - OBSTETRICAL DRUGS HANDLED AS NARCOTICS

SECTION V - DENTAL REPORTS

6. The attention of all Dental Officers in this Theater is invited to Section VIII, Circular Letter Number 3, dated 20th February 1946 and Section III, Circular Letter Number VI, dated 5th April 1946, Office of the Theater Chief Surgeon, which prescribes the proper procedure for the rendition of WD AGO Form 8-98 (Monthly Report of Dental Service) and the availability of Dental Supplies in this Theater. Since the arrival of the last group of Dental Officers in March, 1946, it is the opinion of this Office that the above Circulars have not been read, or, are not being complied with in all instances. In order that each Dental Officer will, at all times, have copies of Circular Letters Number 3 and 6 in his possession, these circulars are being reproduced and each Dental Officer in the Theater will be mailed a copy of each for his official use. Upon receipt of these circulars, each Dental Officer will make a detailed study of the sections mentioned above, and in all cases will follow the procedure as outlined subject to the provisions of AR 40-1010, dated 9th January 1946, as a guide in rendering Dental Reports to higher headquarters. Dental surveys will be rendered as prescribed in AR 40-1010."

5. The annual dental survey of enlisted men in this theater will

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quarters.

7. In addition to these Circular Letters, each Dental Officer in this Theater will procure a copy of AR 40-1010 dated 9th January 1946, for his official use. This Army Regulation, along with Section VIII of Circular Letter Number 3, and Section III of Circular Letter Number 6 will be the SOP in this Theater for the rendition of Dental Reports, Returns and Records by Dental Surgeons.

8. Reference Par 2 a. (3) (a), AR 40-1010, dated 9 January 1946, which requires that adequate copies of monthly Report of Dental Service are prepared for each successive higher echelon. All Dental Officers in this Theater charged with the preparation of WD AGO Form 8-98 (Except Dental Officers assigned to the 88th Infantry Division or assigned to units attached to the 88th Division) will forward two (2) copies of the report to the Theater Chief Surgeon's Office, Headquarters PBS, APO 782, U.S. Army, Attention: Dental Surgeon. Dental Officers assigned to the 88th Infantry Division or assigned to units attached to the 88th Division will forward three (3) copies of WD AGO Form 8-98 to the Division Dental Surgeon, 88th Infantry Division. The Division Dental Surgeon, 88th Division will forward two (2) copies of each individual report plus two (2) copies of the consolidated report to the Theater Chief Surgeon's Office, Headquarters PBS, APO 782, Attention: Dental Surgeon.

9. The following are the most common omissions, and/or errors, and reference paragraphs that are being made or not fully understood by Dental Personnel in this Theater.

a. Standard terms for diagnoses will be used whenever practicable. A thorough search of the standard list of terms (Par 5 of AR 40-1010) will be made prior to use of terminology not thought to be present in this list.

b. An exact balance between total diagnoses of "caries" and "filling defective" and the total of all types of restorations is desired.

c. Each patient admitted (routine plus emergency) will be examined; and operation credit for examination recorded. If more than one examination is accomplished on a patient during a course of treatment, credit will be taken for such additional examination. The total of examinations will often be equal to the total of all admissions, routine and emergency, and will never be less than that total.

d. Attention is invited to Par 9 "Summary" of AR 40-1010. The total number of days not present for duty will be entitled "Days Lost", and will be placed directly below the heading "Total Days of Duty". Combined total of days of duty plus days lost must equal the number of days mentioned in the calendar month period in Par 2 of Form WD AGO 8-98.

e. Mention will be made in Par 8 Form WD AGO 8-98 of hours employed during the month in performance of other than professional duties during the normal working day; i.e., hours employed away from the dental

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chair for duties such as member of courts martial board, surveying officer, mess officer, I & E officer etc.

f. Attention is invited to AR 40-1010, par 2 (10) Sections 6 (a) and 6 (b).

SECTION VI - MISCELLANEOUS

10. Attention is invited to the following Circular Letters, Headquarters MTOUSA,

a. Circular No. 70, Physical re-classification of officers, Headquarters MTOUSA, dated 15th May 1946.

b. Section IX - Medical Care, Circular Letter No. 73, Headquarters MTOUSA, dated 15th May 1946.

c. Circular Letter No. 78, Hospitalization of Non-United States Army Personnel, Headquarters MTOUSA, dated 20th May 1946.

FOR THE THEATER CHIEF SURGEON:

Hersey L. Wright
HERSEY L. WRIGHT
Major, M.A.C.
EXECUTIVE OFFICER

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